



Havering
LONDON BOROUGH

GOVERNANCE COMMITTEE

5 JULY 2011

REPORT

Subject Heading:

CMT Lead:

Report Author and contact details:

**Appointment Of Local Authority
Governors to Schools, Pupil Referral
Units and Academies**

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Care & Learning

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Policy context:

The terms of reference for the LA
Governor Appointment Panel do not
reflect the current range of schools,
academies and pupil referral units to
which LA governors need to be appointed.
The nominations for representatives and
arrangements for ratification of
appointments also need to be updated.

Financial summary:

There are none associated with this report

The subject matter of this report deals with the following Council Objectives

Clean, safe and green borough

Excellence in education and learning

Opportunities for all through economic, social and cultural activity

Value and enhance the life of every individual

High customer satisfaction and a stable council tax

SUMMARY

Although this Committee no longer deals with individual appointments of school governors, it remains responsible for the overall policy on such appointments.

This report outlines proposals put forward by the LA Governor Appointment Panel for changes to the terms of reference for the Panel to appoint governors to a wider range of establishments to include Academy Governing Bodies and Pupil Referral Management Committees as well as the appointment of .Additional LA governors to schools causing concern.

It is also proposed to update the terms of reference in relation to the nomination of governors to the panel and ratify arrangements for LA governor appointments.

RECOMMENDATIONS

It is recommended that, to ensure that the appointment process for LA governors is complete, the terms of reference for the LA Governor Appointment Panel - initially agreed by Governance Committee on 10 March 2003 - be revised as per the attached document.

REPORT DETAIL

1. A number of Academies have been established in Havering and more are planned. There is the option for Academy Governing Bodies to include up to one LA governor. Currently the remit of the LA Governor Appointment Panel does not extend to the appointment of governors to academies.
2. The management committees of pupil referral units also include LA representatives and the appointment of these is also not included in the current terms of reference of the LA Governor Appointment Committee.
3. The representative governors on the Panel are nominated by the Havering Governor Forum not the Association of Havering Governors, which ceased to exist a number of years ago.
4. The terms of reference also need to reflect the change in the process for the ratification of appointments as previously agreed by Governance Committee.

IMPLICATIONS AND RISKS

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There are no specific implications and risks.

Financial implications and risks:

None are apparent

Legal implications and risks:

None are apparent

Human Resources implications and risks:

None are apparent

Equalities implications and risks:

None are apparent

BACKGROUND PAPERS

LA Governor Appointment Panel minutes – 15 June 2011

LA Governor Appointment Panel Terms of Reference – March 2003

APPENDIX

Appointment of LA Governors
Appointment Panel

Terms of Reference

To consider and approve applications and nominations for the position of LA governor against the criteria agreed by the Governance Committee 10 March 2003 *to schools, pupil referral units and academies.*

To consider and approve applications and nominations for the position of Additional LA governor to schools

Constitution (9) (Quorum 3 - 1 from each category)

• **Representatives from Council:**

Nominated by Governance Committee annually

• **Representative Head Teacher**

Primary school head, Secondary school head, Special school head to be nominated by the appropriate head teacher group.

• **Representative Governor**

Primary school governor, Secondary school governor, Special school governor: to be nominated by the Association of Havering Governors.

Chairman

To be elected at each meeting.

Frequency of Meetings

At least once per term. The Clerk can call meetings when a number of applications have been received.

Seven clear days notice of the meetings must be given and agendas circulated accordingly.

Clerking

A Clerk to be provided by Governing Bodies Support Unit.

Minutes

Minutes have to be produced and stored electronically. Record of attendance must be minuted.

Ratification of appointments

All decisions of the Appointment Panel must be ratified by the Group Director, Social Care and Learning.